

Enable and Encourage User Input in PDFs

(Viewed with Adobe Reader)



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Focus of this webinar

- **Strengthening the bonds between the author/company/content and the users**
- **Features we can employ here and now, without setting up dedicated servers / complex mechanisms** (input received via e-mail or FDF/XFDF form data submitted)
- **PDFs viewed with the free Adobe Reader**



Tools/add-ons used

- **Sample PDFs were authored with FrameMaker + add-ons** (FrameMaker-to-Acrobat TimeSavers + Form Assistant + ~PageMark / ~PageNote shortcuts), **so that all features are defined once in the source FM files, and are created automatically in PDFs upon distilling**
- **You can also add fields/features manually to PDFs using Acrobat**



Free Adobe Reader XI

- **Supports the full set of Acrobat commenting tools, without having to first enable PDF files for commenting in Acrobat**
- **PDF form can be filled in Reader XI without assigning extended rights in Acrobat**
- **The commented or form-filled PDF can be saved in Reader XI**



PDF form fields

- **Check boxes** – track progress, for example in procedures (complete/incomplete steps)
- **Fields** – record data in documents (optionally validated)
- **Lists** – select from a list of available options (instead of typing; custom values can be typed as well)



Page marks

- **Users can mark pages of special interest**
 - Click continuously to change color
 - Navigate to next/previous page mark
 - Mark/unmark all pages



Page notes

- **Users can add text notes on specific pages**
 - Navigate to next/previous page note;
 - Directly access notes via a pop-up menu
 - Generate e-mail message with notes
 - Display note text in Acrobat console
 - Reset all notes
- **Can search text in notes**
- **Can be set to be visible on screen (and non-printing), or as visible & printing**



Feedback bookmark

- Can indicate “Feedback”, “Report...”, “Suggest...” or simply show the e-mail address if self-explanatory
- Current page number + doc title can be retrieved automatically into subject/body of e-mail message (clarifying feedback context)



Feedback form

- **Can embed a feedback form PDF in the manual** (not printed or visible except when needed, through a link/bookmark)
- **Can automatically report the Adobe Reader version number being used**



Extending Search

- **Users can save their search queries, with control over search parameters**
(useful when repeatedly performing the same search operations)
- **Create highlight annotations for words throughout the PDF, in different colors**
(can clear all when needed)



